



Child Safeguarding Risk Assessment

Beneavin De La Salle College

February 27th 2023





Child Safeguarding Statement & Risk Assessment



Beneavin De La Salle College

February 27th, 2023

Child Safeguarding Statement

Beneavin De La Salle College is a post-primary school providing post-primary education to pupils from Junior First Year to Leaving Certificate Year.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019), the Child Protection Procedures for Primary and Post Primary Schools 2017 and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Beneavin De La Salle College has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Ann Marie Leonard
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Tony Doherty
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

- 5 The following procedures/measures are in place:
 - In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary

and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DE website.

- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the DE website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the abovenamed DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the schools child safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school's website, the DE website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 6 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.
- 8

This Child Safeguarding Statement was adopted by the Board of Management on 27th of February 2023.

This Child Safeguarding Statement was reviewed by the Board of Management on 27th of February 2023.

Signed: 
Chairperson of Board of Management

Date: 27/02/23

Signed: 
Principal/Secretary to the Board of Management

Date: 27/02/23

Written Assessment of Risk of Beneavin De La Salle College

The Risk Assessment below was carried out by the Board of Management Beneavin De La Salle College in order to establish if there are any practices or features of school activities that have the potential to place a student at risk. It was carried out in accordance with Túsla Guidelines and in adherence to the Children First National Guidance 2017. Throughout the Risk Assessment "harm" is defined as in Section 2 of the Children First Act, 2015,

- *assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to affect the child's health, development or welfare, or*
- *sexual abuse of the child.*

In conjunction with this Risk Assessment, the school has made the **Child Safeguarding Statement** available to each member of staff (including all new staff). BOM members and staff are encouraged to avail of all relevant training and records are kept of this training.

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Beneavin De La Salle College.

1. List of school activities

The list in this document is provided to assist Beneavin De La Salle College in undertaking their risk assessment under the Children First Act, 2015. This list is not intended to be exhaustive. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

Beneavin De La Salle already has in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as "any potential for harm". Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). This will help the school to (1) identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school's activities, (2) identify and assess the adequacy of the various procedures already in place to manage those risks of harm and (3) identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

In accordance with section 2 of the Children First Act, 2015 the defined threshold of "harm" in relation to a child is as follows:

"harm" means, in relation to a child-

- (a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or*
- (b) sexual abuse of the child,*

whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise;"

"ill-treatment" means, in relation to a child, to abandon or cruelly treat the child, or to cause or procure or allow the child to be abandoned or cruelly treated;

"neglect" means, in relation to a child, to deprive the child of adequate food, warmth, clothing, hygiene, supervision, safety or medical care;

"welfare" includes, in relation to a child, the moral, intellectual, physical, emotional and social welfare of the child."

Child Safeguarding Risk Assessment

Written Assessment of Risk of Beneavin De La Salle College

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Beneavin De La Salle College.

School Activities

- Daily arrival and dismissal of pupils
- Morning break for pupils
- Lunch Break
- Classroom teaching
- One-to-one teaching
- One-to-one counselling
- Outdoor teaching activities
- Sporting Activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet/changing/shower areas in schools
- Annual Sports Day
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements
- Care of children with special educational needs, including intimate care where needed,
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE,
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as
 - Pupils from ethnic minorities/migrants
 - Members of the Traveller community
 - Lesbian, gay, bisexual or transgender (LGBT) children
 - Pupils perceived to be LGBT
 - Pupils of minority religious faiths
 - Children in care
 - Children on CPNS
- Recruitment of school personnel including -
 - Teachers/SNA's
 - Caretaker/Secretary/Cleaners
 - Sports coaches
 - External Tutors/Guest Speakers
 - Volunteers/Parents in school activities
 - Visitors/contractors present in school during school hours
 - Visitors/contractors present during after school activities

- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations
- Use of school premises by other organisation during school day
- Breakfast club
- Homework club/evening study
- Open Night
- Wrapp Around with JCSP and Poetry Ireland
- Biology Ecology Trip 6th Years
- Public Speaking workshop
- Coke Cola Visit with TY
- Accord training TY
- Glasnevin Tours Training TY
- Botanic Gardens trips and Tours
- Tayto Park Trips and Tours
- Historical guided tours
- First Year Hike to Wicklow Mountains
- Unity DCU training in Student Empowerment
- Lasallian events Castletown,
- French Theatre Company for junior French classes
- History Trip S Fox & M. Flannery
- Creative Engagement Exhibition
- Student Enterprise Awards
- Beneavin Musicians in the Helix
- Glasnevin Museum Tours Programme for TY
- Engineer's Ireland – Speakers
- Irish Wheelchair Association
- Awards Ceremonies for all year groups
- Trick or Treat for Temple Street
- A Team visit Panto in the Gaiety Theatre
- TY Skating Trip
- Bubble Football trip
- Bowling and Cinema Trip
- Meeting with Mobile Homeless Run with *Localise in Service in your Community* to present gifts appropriate for homeless people.
- Christmas Carols / Christmas Carol Sing off for 1st years
- Croke Park Aer Lingus Apprenticeship Seminar TY class
- Visit to the Young Scientist Awards RDS
- Gas Networks working with 5th year students
- Mid Year presentation and display of Transition year work.
- Peter McVerry Trust in to speak about fundraising and Sleep in
- Visit to the Dail by 3 O' Riada
- North Leinster Cross Country Races
- Annual Sleep in over (70 students and 17 teachers)
- **Lasallian Liturgy services for all year groups**
- **Workshop Exploring Identity and Diversity in Glencree Centre**
- **Drugs Task force** – workshop with LCA
- **DCU Access Programme** – visitors Presents to senior students

- 6th Year **Geography field trip** to Kippure Estate
- **Parent Council Cake Sale**
- TY Meeting with St Michael's House to plan bring a **book buy a book event**
- TY Visit to the **National Gallery**
- **DCU presentation** to seniors re services for disabilities to TY class
- **Taekwondo** programme.
- **Hike** up the mountains
- **Seachtain na Gaeilge**
- **World Book Day** competitions and activities – poster competitions
- **Word of the Week** Literacy Initiative commenced
- **Engineers' Week – Science Made Simple** presentation
- **Student Enterprise Awards** Croke Park
- **Primary School – Metalwork and Science**
- **STEM engineering** Presentation
- visit **Dubary Bookstore** and met author.
- 5th Years – **Theatre visits**
- **Maths Quiz DCU**
- **Celli Seachtain na Gaeilge** with St Mary's Secondary School
- **Lasallian Competition** – students in Castletown
- **AXIS** Gaeilge drama
- **Wexford Heritage Centre** with 1st Years classes
- Business students 5th year visit **DCU for Leadership training**
- **Super Generation** Seminar for 6th years
- tutor groups outing to **Jump Zone**
- **JCSP Make A Book** Exhibition
- **Bring a Book Buy A Book** St Michael's House
- **St Canices Primary Project**
- **Causey farm** visit
- **Peter McVerry Trust**
- **De La Salle** football tournament Dundalk
- **Super Generation** morning with 5th years
- TY presentation with first aid badges – CPR badges
- **Parent Council Cake Sale**
- **1st Year Sponsored Walk**
- **Non Uniform day**
- **Easter Holidays supervised study and Easter revision programmes** –
- **Arts and Sports Festival Workshop, French Boules, Orienteering, DEAR, Glasnevin Museum, Film Course, Wrapparound in Trinity College, Bodrain Making, Art and drama workshops, Make Create and Innovate Art workshops**
- **Business revision programme** in DCU
- **You're a Star** with St Kevin's St Mary's
- **De La Salle Sports day** with Barbeque and St Canice's 4th Class mini Sports day.
- **6th Year v Teachers Match**
- **De La Salle day celebrations** with Mass and classes devoted to La Salle
- **Trip to European City - Amsterdam / Barcelona**
- **Trip to Manchester**
- **Art workshops**
- **award and certificates** in Trinity College
- **End of year TY trip** in Carlingford
- **Transition Year Graduation**
- **6th Year Graduation**

Risk Assessment

General Daily Activities	Potential Risks Associated	Mitigation of Risks
<ul style="list-style-type: none"> ● Breakfast club ● Early Arrival ● General Arrival ● Departure ● Mid-morning Break ● Lunchtime for students who remain on the premises ● Lunchtime for students who leave the premises ● Use of Toilet facilities ● School Transport ● Use of Technology in areas other than the classroom ● Congregation in locker areas ● Supervised after school study ● An 'empty' school at the beginning or end of the school day 	<ul style="list-style-type: none"> ➤ Risk of harm not being recognised by school personnel ➤ Risk of harm not being reported properly and promptly by school personnel ➤ Risk of student being harmed by a member of school personnel ➤ Risk of student being harmed in the school by another child ➤ Risk of harm due to bullying of student ➤ Risk of harm due to inadequate supervision of student in school ➤ Risk of harm where student finds herself last/first in the school building 	<ul style="list-style-type: none"> ✓ The school has a corridor/grounds supervision protocol to ensure appropriate supervision of students during arrival, dismissal and break times and in respect of specific areas such as toilets, changing rooms etc. ✓ The school has a Health and Safety policy ✓ The school has in place a Code of Behaviour for students ✓ All staff are Garda Vetted ✓ All staff have been provided with the Child Safeguarding Statement and have had appropriate training. ✓ The school has an Anti-bullying policy and procedures in place, which have been explained to the whole school community.
Teaching and Learning Activities	Potential Risks Associated	Mitigation of Risks
<ul style="list-style-type: none"> ● Classroom interactions ● One-to-one teaching ● Guidance/counselling one-to-one sessions ● Curricular Content and/or presentation in SPHE/RSE/Wellbeing ● Use of substitute teachers in the case of absenteeism ● Facilitation of all Faiths in Curricular RE 	<ul style="list-style-type: none"> ➤ Risk of student being harmed in the classroom by another student ➤ Risk of harm due to inadequate supervision of students in classroom ➤ Risk of harm not being recognised by school personnel ➤ Risk of harm not being reported properly and 	<p>The school implements in full the SPHE curriculum</p> <p>The school implements in full the Wellbeing Programme at Junior Cycle</p> <p>All school personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i></p> <p>The <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> are made available to all school personnel</p>

<ul style="list-style-type: none"> ● Meetings with Senior Leadership Team members on one-to-one basis ● Use of Education Technology within the classroom ● Work Experience ● Students with Special Needs ● Student teachers undertaking training placement in school ● Remote teaching & learning 	<p>promptly by school personnel</p> <ul style="list-style-type: none"> ➤ Risk of harm due to bullying of student in classroom ➤ Risk of student being harmed in the classroom by teacher or substitute teacher ➤ Risk of harm in one-to-one teaching ➤ Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other ➤ Risk of harm while carrying out work experience ➤ Risk of harm caused by personnel not differentiating for the needs of students with Special Needs 	<p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i></p> <p>The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting</p> <p>The school has codes of conduct for school personnel (teaching and non-teaching staff)</p> <p>The school complies with the agreed disciplinary procedures for teaching staff</p> <p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>The school has in place a code of behaviour for students</p> <p>The school has an RE policy to cater for the needs of all students</p> <p>The school has protocols in place for work experience in an external organisation</p> <p>The school has in place a policy and procedures in respect of student teacher placements</p> <p>The school has a Special Educational Needs policy</p> <p>The school has in place a mobile phone policy in respect of usage of mobile phones by students</p> <p>The school has in place an Acceptable Use policy in respect of usage of all Computers, Internet and Social Media</p> <p>Online Safety Week takes place on an annual basis.</p>
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Pastoral Care	Potential Risks Associated	Mitigation of Risks
<ul style="list-style-type: none"> ● One-to-one counselling ● School outings ● School trips involving overnight stay ● School trips involving foreign travel ● Care of students with special educational needs, including intimate care where needed, ● Management of challenging behaviour amongst students. ● Administration of Medicine ● Administration of First Aid ● Curricular provision in respect of SPHE, RSE, Stay Safe ● Prevention and dealing with bullying amongst students. ● Training of school personnel in child protection matters ● Care of students with specific vulnerabilities/needs such as:- <ul style="list-style-type: none"> - Students from ethnic minorities/migrants - Members of the Traveller community <ul style="list-style-type: none"> - Lesbian, gay, bisexual or transgender (LGBT) students - Students perceived to be LGBT - Students of minority religious faiths - Students in care - Students on CPNS ➤ Supporting students involved in misuse of Social Media ➤ Sanctioning students involved in misuse of Social Media 	<ul style="list-style-type: none"> ➤ Risk of harm in one-to-one counselling situation ➤ Risk of harm not being recognised by school personnel ➤ Risk of harm not being reported properly and promptly by school personnel ➤ Risk of harm to students through bullying when away from home on school trips ➤ Risk of mishandling of students with challenging behaviour ➤ Risk of harm due to inadequate supervision of student ➤ Risk of harm to students through lack of understanding of specific needs, including sexual identity, religious and ethnic background ➤ Risk of harm to student ➤ Risk of harm caused by one student to another via inappropriate social media 	<p>The school has a Health and Safety policy</p> <p>The school has in place a Code of Behaviour for students</p> <p>All staff have been provided with the Child Safeguarding Statement and have had appropriate training.</p> <p>The school has an Anti-bullying policy and procedures in place which have been explained to the whole school community.</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i></p> <p>The school has in place a mobile phone policy in respect of usage of mobile phones by students</p> <p>The school has in place an Acceptable Use policy in respect of usage of all Computers, Internet and Social Media</p> <p>The school has a code of conduct for school personnel (teaching and non-teaching staff)</p> <p>The school has appointed qualified Guidance teachers</p> <p>The school has recruited teachers with Special Education Needs training and qualifications</p> <p>The school appoints qualified SNA's where deemed necessary and funded by the DES</p> <p>The school has a Tour policy which covers protocols for overnight stays</p>

	<p>contact, texting, digital device or other</p> <ul style="list-style-type: none"> ➤ Risk of harm to students by the use of inappropriate or over-harsh sanctions for bullying/misuse of social media 	<p>The school has a Special Educational Needs policy</p> <p>The school has an active Care Team with particular understanding of the needs of the students in its care, including their background</p> <p>The school has a set of procedures in relation to the administration of medicines</p>
Recruitment	Potential Risks Associated	Mitigation of Risks
<ul style="list-style-type: none"> ● Principal ● Deputy Principal(s) ● Teachers ● SNA's ● Administration staff ● Caretaking Staff ● Housekeeping Staff ● Cleaning Staff ● Short or longterm Contractors 	<ul style="list-style-type: none"> ➤ Risk of harm to students by personnel who are not qualified ➤ Risk of harm to students from personnel who have a history of unacceptable practices in previous employment ➤ Risk of harm to students from a member of personnel with a history of abuse ➤ Risk of harm to a student by a member of personnel unwilling to commit to the expected standards of the school 	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting</p> <p>The school has an Employee Handbook and Induction programme for school personnel (teaching and non-teaching staff)</p> <p>When appointing, detailed references are sought</p> <p>The school has a rigorous interview process.</p>
Sporting Activities	Potential Risks Associated	Mitigation of Risks
<ul style="list-style-type: none"> ● Travelling to matches ● Changing in school's changing room ● Changing in the changing rooms of other schools ● Annual Sports Day ● School trips involving overnight stay ● Administration of First Aid following a sports injury 	<ul style="list-style-type: none"> ➤ Risk of a student being harmed by a member of school personnel, a member of staff of another organisation or other person while participating in sporting activities ➤ Risk of harm to student while student is 	<ul style="list-style-type: none"> ✓ All staff and volunteers are Garda Vetted ✓ All staff have been provided with the Child Safeguarding Statement and have had appropriate training. ✓ School sports personnel are required to adhere to the <i>Child Protection</i>

<ul style="list-style-type: none"> ● Use of external personnel to support sports and other extra-curricular activities ● Sports coaches ● Volunteers/Parents in sports activities ● Student PE teachers ● Use of social media to record and comment on sporting events 	<p>receiving First Aid treatment</p> <ul style="list-style-type: none"> ➤ Risk of harm due to inadequate code of behaviour ➤ Risk of harm in one-to-one coaching situation ➤ Risk of harm to student due to lack of experience of Student PE teachers ➤ Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner ➤ Risk of harm caused by member of school personnel or a student circulating inappropriate material in relation to sporting activities via social media, texting, digital device or other manner 	<p><i>Procedures for Primary and Post-Primary Schools 2017</i> and also are required to adhere to the <i>Children First Act 2015</i></p> <ul style="list-style-type: none"> ✓ The school implements in full the Wellbeing Programme at Junior Cycle, incorporating PE ✓ The school has an Acceptable Use Policy in relation to the use of digital media ✓ The School has a Code of Behaviour, drafted in consultation with all stakeholders. ✓ The School has a supervision protocol for all major events. ✓ The school has a supervision protocol for transport to and from sporting activities ✓ Coaching Staff are trained in First Aid ✓ The school has a Tour policy which covers protocols for overnight stays ✓ The school has in place a policy and procedures in respect of student teacher placements ✓ The school has in place a mobile phone policy in respect of usage of mobile phones by pupils ✓ The school has in place a Code of Behaviour for students
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Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

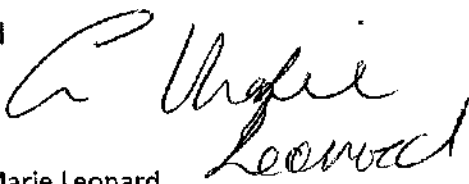
This risk assessment has been completed by the Board of Management on the 27th of February, 2023
. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed 

Date 27/02/23

Ciaran Flynn

Chairperson, Board of Management

Signed 

Date 27/02/23 .

Ann Marie Leonard
Principal/Secretary to the Board of Management

Checklist for Review of the Child Safeguarding Statement

The *Child Protection Procedures for Primary and Post-Primary Schools 2017* require that the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. **The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers.** Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the *Children First Act 2015*, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the *Children First Act 2015*, the *Addendum to Children First (2019)* and the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

	Yes/No
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	YES
2. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	YES
3. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015?	YES
4. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	YES
5. Has the DLP attended available child protection training?	YES
6. Has the Deputy DLP attended available child protection training?	YES
7. Have any members of the Board attended child protection training?	YES
8. Are there both a DLP and a Deputy DLP currently appointed?	YES
9. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	YES
10. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	YES
11. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?	YES
12. Has the Board received a Principal's Child Protection Oversight Report at each Board meeting held since the last review was undertaken?	YES
13. Since the Board's last review, was the Board informed of any child protection reports made to Tusla/An Garda Síochána by the DLP?	YES
14. Since the Board's last review, was the Board informed of any cases where the DLP sought advice from Tusla/and as a result of this advice, no report to the HSE was made?	NO
15. Since the Board's last review, was the Board informed of any cases where an allegation of abuse or neglect was made against any member of school personnel?	NO
16. Has the Board been provided with and reviewed all documents relevant to the Principal's Child Protection Oversight Report?	YES
17. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?	YES

	Yes/No
18. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	N/A
19. Were child protection matters reported to the Board appropriately recorded in the Board minutes?	YES
20. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	YES
21. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	NO
22. In relation to any cases identified at question 21 above, has the Board ensured that any notifications required section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?	N/A
23. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?	YES
24. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	YES
25. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?	YES
26. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	N/A
27. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post- primary schools)	YES
28. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	YES
29. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	YES
30. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*	YES
31. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	YES
32. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	N/A
33. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	YES
34. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?	YES
35. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?	YES
36. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	NO
37. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement ?	N/A
38. Has the Board ensured that any areas for improvement that that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	YES

*In schools where the ETB is the employer the responsibility for meeting the employer's requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

Signed

Ciaran Flynn

Date

27/02/23

Mr. Ciaran Flynn

Chairperson, Board of Management

Signed Date

Ms Ann Marie Leonard

Ms Ann Marie Leonard

Principal/Secretary to the Board of Management

Date

27/02/23

Summary of additions to COVID-19 Response Plans required by 'Work Safely Protocol'

Sec 4.2 Procedure for Returning to Work (RTW) & Appendix 6 Checklist for School Management

A RTW form should be completed and returned to the school before returning to work. Schools should request staff (verbally or in writing) to confirm that the details in the pre-return to work form remain unchanged following subsequent periods of closure such as school holidays.

Sec 5 Infection Prevention Control Measures - To prevent Introduction and Spread of COVID-19 in Schools

- Advise staff and pupils to self-isolate or restrict their movements at home if they display any signs or symptoms of COVID-19 and contact their family doctor to arrange a test
- Advise staff and pupils not to return to or attend school in the event of the following:
 - If they are identified by the HSE as a close contact of a confirmed case of COVID-19
 - If they live with someone who has symptoms of the virus
 - If they have travelled outside of Ireland; in such instances staff are advised to consult and follow latest Government advice in relation to foreign travel.
 - Advise staff and pupils to cooperate with any public health officials and the school for contact tracing purposes and follow any public health advice in the event of a case or outbreak in the school;

Sec 5.3 Hand Hygiene

- There is a requirement for access to hand washing facilities after activities that are likely to soil hands, for example playing outside or certain sporting activities as hand sanitiser does not work on dirty hands
- Alcohol-based sanitiser must not be stored or used near heat or naked flame

Sec 5.4 Physical Distancing

Ventilation – new section

The Department has published guidance setting out the practical steps for good ventilation in accordance with public health advice '*Practical Steps for the Deployment of Good Ventilation Practices in Schools*' The guidance sets out an overall approach for schools that windows should be open as fully as possible when classrooms are not in use (e.g. during break-times or lunch-times (assuming not in use) and also at the end of each school day) and partially open when classrooms are in

use. The guidance provides that good ventilation can be achieved in classrooms without causing discomfort, particularly during cold weather.

Sec 8 Dealing with a Suspected Case of COVID-19

School staff should be encouraged to download the HSE COVID-19 tracker app to assist Public Health for contact tracing purposes both in and out of the school setting.

Sec 9 Staff Duties

- Not to return to or attend school in the event of the following:
 - if they live with someone who has symptoms of the virus
 - If they have travelled outside of Ireland; in such instances staff are advised to consult and follow latest Government advice in relation to foreign travel.
- Cooperate with any public health personnel and their school for contact tracing purposes and follow any public health advice given in the event of a case or outbreak in their school
- Undergo any COVID-19 testing that may be required in their school as part of mass or serial testing as advised by Public Health

Sec 11 Employee Assistance Service

Information updated in this section.

Appendix 2 Pre-Return to Work Form COVID-19

Number of questions increased from 5 to 7. Additional questions:

- Are you awaiting the results of a COVID-19 test?
- In the past 14 days, have you been in contact with a person who is a confirmed or suspected case of COVID-19?

Appendix 6 Checklist for School

Management Staff

- Have you requested confirmation that the details in the pre-return to work form remain unchanged following periods of closure such as school holidays.
- Have you advised staff and pupils not to return to or attend school if they are identified by the HSE as a close contact of a confirmed case of COVID-19 or if they live with someone who has symptoms of the virus.

- Have you advised staff and pupils not to return or attend school if they have travelled outside of Ireland; in such instances staff are advised to consult and follow latest Government advice in relation to foreign travel
- Have you advised staff and pupils to cooperate with any public health officials and the school for contact tracing purposes and follow any public health advice in the event of a case or outbreak in the school;

Hand / Respiratory Hygiene

Have you told staff and pupils when they need to wash their hands or use hand sanitiser? This includes:

- When entering and exiting vehicles
- When entering and exiting school buildings

Physical Distancing

- Have you advised staff of the Department's guidance to achieve good ventilation
- Have you checked any mechanical ventilation systems to ensure an adequate supply of fresh air is used

Appendix 7 Checklist for dealing with a suspected case of COVID-19

A nominated member of the school management team will be will be responsible for ensuring that all aspects of the protocol to deal with suspected cases have been adhered to.

Appendix 9 Checklist for cleaning

Have you put in place a written cleaning schedule to be made available to cleaning staff including:

- Cleaning of frequently touched surfaces such as vending machines, coffee machines and door handles



Notification regarding the Board of Management's review of the Child Safeguarding Statement

To: Parent's Association Beneavin De La Salle College

The Board of Management of Beneavin De La Salle College wishes to inform you that:

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of February 27th, 2023.

- This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the Department's website www.education.ie

Signed *Ciaran Flynn* Date *27/02/23*

Mr Ciaran Flynn
Chairperson, Board of Management

Signed Date *A Marie Leonard* *Received*

Ms Ann Marie Leonard
Principal/Secretary to the Board of Management

Appendix 3